

Schools Transitions Advisor:

## Year 12 and 13 Students

# AVIATION GATEWAY/STAR AEROSCIENCE PROGRAMME – STUDENT REGISTRATION FORM

To register, please fill in and sign this form. The information you provide may be shared between ServiceIQ and an industry partner, in accordance with the Privacy Act 2020.

Forms are to be emailed to CBT Systems Ltd on behalf of ServiceIQ – [cbtcourseregister@gmail.com](mailto:cbtcourseregister@gmail.com).

### SCHOOL DETAILS (All fields to be completed)

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Full name of school: .....

Teacher: Gateway/STAR Coordinator full name:.....

Teacher: Gateway/STAR Coordinator signature: .....

*The signatory is empowered to act on behalf of the school and the Gateway/STAR MOU has been signed. [Gateway/STAR MoU \(Memorandum of Understanding\)](#)*

Email: .....

School Accounts Department email:..... Phone:.....

### STUDENT DETAILS (All fields to be completed)

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Full legal name: ..... DOB: .... / .... / .....

Home address: .....

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Email: .....

Mobile..... NSN: .....

Ethnicity: ..... Gender:  Male  Female  Diverse

Emergency Contact (Next of Kin) Name: .....

Contact Number:..... Relationship:.....

## SELECTION CRITERIA

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The Aviation Gateway/STAR Aeroscience Programme may have limited places available. This means that to be considered for placement, all students who register must meet the following criteria.

*(Tick boxes for each)*

- I give consent to be contacted directly by a Schools Transitions Advisor which may include texts, calls and/or video links ups.
- I can commit to the remote online learning programmes in Year 12 and 13.
- I am aware that to gain the NZQA credits, fees must be paid to the training provider, I must complete all Aeroscience standard assessments that make up the learning plan and pass an external theory exam for each subject.
- I can commit to the hours and days of the Aviation Gateway/STAR Aeroscience Programme (it is estimated that a minimum of one hour per day for a minimum of three semesters is required for the six unit standards (prior to the external examination)).
- I can work independently as directed / required and am flexible with tasks as they may change. I will follow all the rules that will be covered at the induction.
- I am open-minded, ready and willing to listen and learn to make the most of the opportunities provided on the programme.
- I understand that if I elect to undertake optional flight experience training, this will be subject to a separate agreement by me directly with the particular flight training organisation in regard to their rules, requirements and for any liability issues that may arise. I will have transport to get me to and from the flight training organisation safely. Further details are provided on the CBT Systems website.
- I understand that subjects enrolled in, must be completed in a consecutive manner (one at a time) during the calendar year. To achieve Unit Standards, I must successfully complete the external exam for each subject within the school academic year.
- I understand that if I fail to make any progress within 90 days of the last login, or to actively engage with CBT Systems instructional staff when requested, that I shall be considered to have 'abandoned' the program and the school will be informed that I 'Did Not Complete' (DNC).

Do you have a criminal record or any medical conditions?  Yes  No

If you answered "yes", to either of these questions then you must contact the flight training organisation to ascertain if this will preclude you from the optional flight experience training or future pilot licensing requirements (you can still complete the theory training course).

- I agree to attend online webinars and/or additional training sessions as required by the training provider at the completion of the Aviation Gateway/STAR Aeroscience course.
- I have read and understand the course fees, enrolment options, external examination fees and requirements.
- After signing this form I will register my name on the CBT Systems Ltd website and send them an email to confirm that I have done so.

I (Student Name)..... confirm that the above information is true and correct.

Signed signature: ..... Date: .....

# AVIATION GATEWAY/STAR AEROSCIENCE PROGRAMME – FEES SCHEDULE AND COURSE ENROLMENT

Once a student has been selected, the school will be invoiced a programme cost of **\$1173.91 (excl GST)** per student. This includes full costs for the Aviation Gateway/STAR Aeroscience online training programme (Option 1).

These fees are invoiced by and payable directly to CBT Systems Ltd.

Additional fees are payable by the student in accordance with this cost sheet.

**Please Note:** In the unlikely event that a student withdraws from the programme within two weeks of their induction and the coordinator has been notified in writing, the school may be entitled to a refund of the programme cost less an administration fee of \$250 (excl GST).

## UNIT STANDARD CREDIT REPORTING

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Unit standard credits will be reported by ServiceIQ on behalf of the provider and the school. Fees for this reporting are included in the following costs.

Students are required to register themselves as a CBT Systems Ltd student when enrolling for an Aspeq examination. This ensures that all examination reporting is copied to the provider for the purpose of NCEA credit reporting.

## COURSE FEES – ENROLMENT OPTIONS

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### OPTION 1 – GATEWAY AEROSCIENCE COURSE

Students with a general interest can elect to study three subjects at NCEA Level 3:

- Unit 23425 Human Factors (Physiology and Cognitive Processes) – 5 Credits
- Unit 23428 Meteorology (Atmospheric fundamentals and practical application) – 5 Credits
- Unit 23431 Aircraft Technical Knowledge (which has an engineering focus) – 10 Credits.

These subjects provide a practical interface with the school curriculum.

**The total Gateway/STAR Aeroscience Course Cost is \$1350 (incl GST). This includes course fees, and three External Examination Fees (see next page), for the award of NZCAA Private Pilot Licence theory examinations and the award of NCEA Credits.**

### OPTION 2 – STAR AEROSCIENCE SUBJECTS (Single Subjects may be selected)

Students may elect to study any of the following subjects at NCEA Level 3:

- Unit 23425 Human Factors (Physiology and Cognitive Processes) – 5 Credits = \$450
- Unit 23428 Meteorology (Atmospheric fundamentals and practical application) – 5 Credits = \$450
- Unit 23431 Aircraft Technical Knowledge (which has an engineering focus) – 10 Credits = \$450
- Unit 23424 Flight Radio Telephone Operator – 3 Credits = \$295
- Unit 23427 Aviation Law – 5 Credits = \$325 \*
- Unit 23426 Flight Navigation – 5 Credits = \$325 \*\*

**These costs include GST and the external examination fee.**

**There are additional fees for resource materials (payable to different companies) as follows:**

\* **Aviation Law: Vol 4 Manual and Amendment Service estimated at \$132.71.**

\*\* **Flight Navigation: Map, Square Protractor, Ruler and E6B Flight Computer estimated at \$102.20.**

## **OPTION 3 – OPTIONAL FLIGHT TRAINING**

Cost of the flights: Contact your local aero club or flying school to confirm.

## **OPTION 4 – FIRST SOLO FLIGHT**

Student pilots who demonstrate flying skills to enable first solo flight are eligible for the award of an additional four NCEA Credits Points at Level 4 (Reference Unit Standard 23433). An administration fee for this option is \$75 (incl GST).

## **ENROLMENT OPTIONS**

- All subjects expire on 1 January the following year.
- **Option 1 – Year 12 Students.**  
Students are encouraged to enrol in Year 12. Students progressing from Year 12 to 13 who have not completed subjects, may re-enrol in that subject the following year, for a small Te Pukenga/ServiceIQ Administration fee per subject (if applicable).
- **Option 1 – Year 13 Students.**  
This option requires a high student commitment to complete within the academic year. Where any doubt exists, it is recommended that Option 2 is utilised and students enrolled for one subject at a time.
- **Option 2**  
This option is best where there are concerns about work placement with local Flight Training Operations or where students are not sure about their commitment for additional study. Students and teachers are encouraged to discuss the Option 2 study order directly with CBT Systems.

Students who initially enrol in Option 1, can choose to enrol in Option 2 later in the school year directly with CBT Systems.

Note: Comparable course costs for both option 1 and 2 can exceed NZ\$5,000.

## **EXTERNAL EXAMINATION FEE**

The external examination fees payable to ASPEQ by CBT Systems are for one examination per subject. Students are required to self-fund for additional external examination attempts for each subject. The examination fees are for the first external examination attempt, and are not transferable between subjects.

An external theory examination pass is required to validate the course completion and to be awarded the Civil Aviation Authority approved Private Pilot's Licence (PPL) theory subject examination credits and to be eligible for the award of NCEA Credits. Students liaise with CBT Systems prior to enrolment with Aspeq Ltd for External Examinations

### **Aspeq Examination Fee (Per Subject) \$96.38 (incl GST)**

Note: For the six Aspeq examinations the total cost is estimated at \$578.28 which will equate to 33 NCEA Level 3 Credits.

## **STUDENT ENROLMENT PROCESS WITH CBT SYSTEMS TO BE COMPLETED FOR OPTION 2**

1. Select the Course Option and pay the additional course fees to CBT Systems Ltd account:  
ASB 12-3040-0706052-02
2. Ensure you enter your details as follows:  
**Particulars:** your last name **Code:** your first name **Reference:** your school name.
3. CBT Systems Ltd will then contact you with your on-line course login details.

**For all course enrolments, please send this form to: [cbtcoureregister@gmail.com](mailto:cbtcoureregister@gmail.com)**

**For enquiries or clarification please contact CBT Systems Limited directly at [cbtssystemsnz@gmail.com](mailto:cbtssystemsnz@gmail.com) or 0953 74700.**